

# Dashboard Review Committee

## Terms of Reference



### Purpose

To consider improvements and to recommend changes to *Safeguarding Dashboards*.

Some of these improvements might be suggested by committee members; others might be suggested by the Dashboard User Group, Dashboard Executive Committee, or Parish Safeguarding Officers.

### Membership

The Review Committee comprises:

- At least four diocesan members
- At least four parish members
- Two NST members

Members are appointed by the Dashboard Executive Committee, with at least one member from each safeguarding region. They are appointed for a term of three years ending on 30 June. Members can be removed for repeated non-attendance at meetings. Any casual vacancies are only filled until the end of the current term.

A representative from Clearly Simpler attends meetings but does not vote.

### Chair

A chair is appointed by the committee members for the remainder of the current three-year term.

A deputy-chair is also appointed.

### Responsibilities

The Review Committee has the following responsibilities:

- In consultation with the relevant policy leads from the NST, to consider questions of clarification raised by parishes or dioceses regarding safeguarding guidance.
- To propose changes to the dashboard, for approval by the Dashboard Executive Committee.
- To undertake any other work delegated by the Dashboard Executive Committee.

### Accountability

The Review Committee is accountable to the Dashboard Executive Committee.

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Any changes to these Terms of Reference must be approved by the Dashboard Executive Committee.

### Meetings

The Review Committee will determine their own pattern of meetings, but they will meet at least three times a year. The dates and agendas will be set by the Chair.

To be quorate, at least four members must be present.